

	SSS-IMS-POL-032 Integrated Management System Policy	Issue/Revision	1.0
		Date	Jan 2024

INTEGRATED MANAGEMENT SYSTEM POLICY

SSS-IMS-POL-032

Swallow Site Services Ltd will comply with all legal obligations and requirements with regards to health & safety, environment, and quality. It will meet or, wherever practical, exceed customer expectations in terms of quality of works undertaken as well as commitment to environmental sustainability and providing a safe workspace for all its employees and subcontractors, in line with the defined 'context' of the Organisation.

To aid in achieving this, objectives and targets are set based on Integrated Management System (IMS) policies as well as the Company's compliance obligations, and are reviewed via:

- Internal and external (3rd party) audits (including by a UKAS Accredited Certification Body)
- Employee engagement and consultation
- Liaison with clients, customers, and subcontractors
- Operational and technological changes
- Management meetings

Top management shall support the above by ensuring that it assigns, communicates, and makes understood the roles, responsibilities, and authorities to the relevant competent people within the Company to ensure adherence to the following Standards:

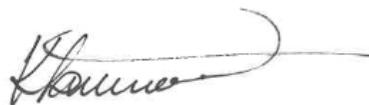
- BS EN ISO 9001:2015 - Quality Management Systems
- BS EN ISO 14001:2015 - Environmental Management Systems
- BS ISO 45001:2018 - Occupational Health & Safety Management Systems

Ultimately, the Company aims to:

- Meet all of its compliance obligations, objectives, and targets, as well as committing to the continual improvement of its IMS;
- Prevent instances of injury and ill health at work by developing and providing suitable and sufficient risk assessments, control measures, and method statements;
- Identify where there are opportunities and consider the 'upside' of risk;
- Reduce as much as practicable the environmental impacts of its operational activities;
- Communicate with interested parties (internal and external), to include worker consultation and worker involvement with the IMS;
- Provide necessary resources, knowledge, and training for employees to fulfil their roles and responsibilities within the IMS;
- Facilitate the development of a positive work culture and positive employee attitude towards the IMS;
- Ensure that this and other Policies are made available to interested parties.

This Policy shall be annually reviewed and modified where necessary.

Karl Lawrence
Managing Director



January 2024

